

ARCHITECTURAL REQUEST FORM

Request must be submitted prior to beginning construction or improvement. Please submit your application with all required documents via email to: grahammanagement@sbcglobal.net . Once received you will receive verification of receipt. The approval process can take up to 30 days per the associations documents. If you have any additional questions please call 713-334-8000

Association Name: Ashford Community Association, Inc.			
Name: _____		Street Address: _____	
Phone Number: _____		Email Address : _____	
The inclusion of an e-mail address authorizes the Architectural Control Committee to use electronic mail for official responses to this request.			
<p>The Declaration of Covenants, Conditions and Restrictions (the "Deed Restrictions") for the Ashford Community Association, Inc., specifies that all improvements as defined in the Deed Restrictions must be approved in writing by the Architectural Control Committee before their improvement begins. To assist in your compliance with this restriction, complete this form and submit it with your plans and specifications for the proposed improvement.</p> <p><u>The plans and specifications will not be considered complete without the following items:</u></p> <p><input type="checkbox"/> Plot plan or survey showing the location and dimensions of all existing and proposed improvements.</p> <p><input type="checkbox"/> Existing and finished grades and lot drainage provisions shall be indicated.</p> <p><input type="checkbox"/> The structural design, exterior elevations, exterior materials, colors, textures and shapes of all improvements described.</p> <p><input type="checkbox"/> Estimated time frame for completion of project: _____</p>			
APPROVAL REQUESTED :			
<input type="checkbox"/> BASKETBALL GOAL	<input type="checkbox"/> FENCE	<input type="checkbox"/> LANDSCAPING	<input type="checkbox"/> PLAYSCAPE
<input type="checkbox"/> IRRIGATION SYSTEM	<input type="checkbox"/> DECK	<input type="checkbox"/> DRIVEWAY EXTENSION	<input type="checkbox"/> EXT. PAINTING
<input type="checkbox"/> STORAGE SHED	<input type="checkbox"/> EXT. REMODELING	<input type="checkbox"/> SPORT COURT	<input type="checkbox"/> OTHER
DESCRIPTION OF IMPROVEMENT:			
ACC COMMITTEE RECOMMENDATION:			
<input type="checkbox"/> Approved – Contingent upon the following criteria:		<input type="checkbox"/> Not Approved - Based on the following criteria:	
PROPERTY OWNER SIGNATURE:		DATE:	

Submit your request to Graham Management:
 2825 Wilcrest Dr. #600
 Houston, TX 77042
grahammanagement@sbcglobal.net